10-Day Verification Wage Decision Screenshot "How-to"

To generate an acceptable 10-Day Verification that has the time and date stamp, please follow the steps below.

1. Open the Wage Determination on SAM.gov and right click or Ctrl + P to print the screen below:

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Jan 05, 202	ŧ		
States an	d Counties		
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2. Click on "More Settings", when the print screen pops up:

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	Last Revised Date Jan 12, 2024		Options	Headers and footers
	States and Counties			Print Cancel

 Under More Setting, ensure Margins = "Default" and Headers and footers is checked. (See highlights on the right below.)

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- 4. The program will add the date/time stamp to the upper left corner. (See image below.)
- 5. Take a screenshot/image of the document with the date/time stamp shown. Be sure the Wage Determination Number and date and any Mod number is visible.

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